

Town of Sandgate Planning Commission
Wednesday, October 19, 2022 Meeting Minutes

Board Members Present: Richard Zoppel (Chair), James Aschmann, Caroline Kimball, and Rob Viglas

Board Members Absent: Brad Kessler

Also present: Sheila Kearns, Zoning Administrator (ZA); John Wright, Engineer/Surveyor for Bly Hollow LLC; *via Zoom:* Kelly Berliner, Archaeological Conservancy; and Sally Manikian, Conservation Fund (Bly Hollow LLC)

1. The meeting was called to order at 7:02 pm
2. The agenda was approved as written
3. No conflicts of interest were noted
4. No members of the public were present
5. Subdivision of property owned by Bly Hollow LLC (Property ID 507000-00R):

John Wright explained the Bly Hollow LLC project. The board asked about the archaeological finds that helped determine the shape of the property. Kelly Berliner answered about the shape being a result of the stretched out archaeological site. This is why the property's shape is not a more traditional block. The board expressed concern that the property remain protected from people abusing it for play. Kelly expressed similar feelings and agreed that those feelings are shared by the Archaeological Conservancy.

Caroline Kimball motioned to accept the plat as presented and schedule a public hearing. Rob Viglas seconded. The board unanimously approved. The public hearing was scheduled for the next Planning Commission meeting on November 16, 2022 at 7:00 pm.

6. Draft Minutes of the 9/21/22 meeting were unanimously reviewed and approved after addressing one typo. Rob Viglas motioned for approval and Richard Zoepfel seconded.

7. Zoning Administrator Report:

Permits issued:

Remodel/addition to Sundquist property at 527 Woodcock Rd. (Property ID:234000-00L)

Remodel/addition to guest house for Smith property at 86 Littman Lane (Property ID: 351500-0L0)

Campbell Rd. property (ID 354100-00R): Road access permit awaiting Select Board signatures

8. Rob Viglas motioned to adjourn at 7:46. James Aschmann seconded. The board unanimously approved.

Notice concerning the next meeting of the Sandgate Planning Commission will be posted on the town website and at the Town message boards during the week before the proposed meeting.