

**Town of Sandgate
Planning Commission Draft Minutes
Wednesday, March 30, 2022
Sandgate Municipal Office**

Board Members Present: Richard Zoppel (Chair), James Aschmann, Caroline Kimball, and Rob Viglas

Board Members Absent: Brad Kessler

Also Present: , Sheila Kearns, Zoning Administrator (ZA), Catherine Bryars, Bennington County Regional Commission (BCRC), Callie Fishburn (BCRC).

1. The meeting was Called to order at 7:03.
2. Upon review, no additions or amendments were made to the agenda
3. No conflicts of interest were declared by Board Members present.
4. Public comment: None made.
5. Town Plan/Zoning Bylaw updates: Catherine Bryars, BCRC, outlined further draft updates from last meeting regarding chapters 1-5, 7-9, and 11-13 (excluding land use and energy sections) of the town plan. Minor adjustments and modifications were suggested and made. The review of land use chapter(s) is planned for next meeting
6. The Board reviewed and with a minor update to correct Caroline Kimball's name unanimously approved the draft minutes from 3/16/2022.
7. Zoning Administrator: Sheila reminded the members that there will be a Zoning Board of Adjustment hearing at 7:00 pm on April 13 to address the variance(s) requested by Country Creek Estates to build a primitive camp in the F2 District on Swearing Hill Road.

Sheila and Richard will review the hearing procedures prior to the meeting.
8. At 8:03 pm Richard Zoppel made a motion to adjourn that was seconded by Rob Viglas and passed unanimously.

Notice concerning the next meeting of the Sandgate Planning Commission will be posted on the town website and at the Town message boards during the week before the proposed meeting.