

**Town of Sandgate
Planning Commission Minutes
Wednesday, March 16, 2022
Sandgate Municipal Office**

Board Members Present: Richard Zoppel (Chair), James Aschmann, and Rob Viglas

Board Members Absent: Brad Kessler

Also Present: , Sheila Kearns, Zoning Administrator (ZA), Catherine Bryars, Bennington County Regional Commission (BCRC), Caroline Kimball, and one guest calling in from NY state with an interest in Sandgate as a potential property owner.

1. The meeting was Called to order at 7:03.
2. Upon review, no additions or amendments were made to the agenda
3. No conflicts of interest were declared by Board Members present.
4. Public comment: Caller from NY state expressed his interest in the proceedings as a potential landowner
5. Town Plan/Zoning Bylaw updates: Catherine Bryars, BCRC, outlined further draft updates to chapters 7-9, and 11-15.

Richard Zoppel volunteered to go over with the Town road crew the map of “dangerous road segments” (Map 9 pg 55) and the map showing locations of dry hydrants (Map 10 pg 60). Sheila Kearns volunteered to update Section 9.6 regarding library services, and Callie Fisher offered to update Section 9.4 to include information Sandgate’s membership in the Southern Vermont Communications District (SoVTCUD).

The board plans to complete the final draft of Chapters 1-5, 7-9, and 11-15 at the conclusion of the next meeting on 3/30/22.

6. The Board reviewed and unanimously approved the draft minutes from 11/17/2021, 12/15/2021, and 02/16/2022.
7. Zoning Administrator Sheila reported on the following permit activity:
 - Permit approved: 419 Tudor Road, Accessory Building
 - Permit renewal: 493 West Road, Residence

- Permit pending: Swearing Hill Road, camp
 - Permit approved: 190 Swearing Hill Road, garage renovation
8. At 8:03 pm Richard Zoepfel made a motion to adjourn that was seconded by Rob Viglas and passed unanimously.

Notice concerning the next meeting of the Sandgate Planning Commission will be posted on the town website and at the Town message boards during the week before the proposed meeting.