

**Town of Sandgate Planning Commission**  
**Wednesday, September 15, 2021**  
**Meeting Minutes**

Board members present: Sheila Kearns (chair), James Aschmann, Brad Kessler Rob

Viglas Board members absent: Joe Nolan

Also present: Bill Henry, Catherine Bryars (BCRC), and Callie Fishburn (BCRC)

1. The meeting was called to order at 7:02.
2. The agenda was reviewed and no changes were made.
3. No conflicts of interest were reported.
4. There were no public comments.
5. Catherine Bryars (BCRC) spoke on the idea of a historic village center which the town seemed to have expressed interest in. Catherine came with a proposed map. Questions were asked about why the entire cemetery was not included. she explained that it would not apply to the guidelines for the historic district. Discussion ensued, including the role and involvement of the Sandgate Cemetery Commission and the inclusion of private residents. Additionally, Catherine spoke on other benefits that would come with obtaining state historic district status.  
Catherine then spoke on the 2007 historic sites map and options with classifications for sites on the map. Shay's Settlement, Beartown Cemetery, The Cave, etc. and possible landmark recognition as well as how it interacts with the historic site easement.
6. Draft Minutes for 08/18/2021 were reviewed and no changes were made. James Aschmann made the to approve the minutes. Brad Kessler seconded the motion and the minutes were approved unanimously.
7. Matters pending Zoning Administrator action:
  - a. 527 Woodcock Rd. accessory building
  - b. 3701 Sandgate Rd. inquiry from attorney regarding boundaries of land use zones
  - c. Swearing Hill Road, Country Creek Estates permit application
8. At 8:06 pm Brad Kessler made a motion to adjourn, Rob Viglas seconded the motion which was approved unanimously.

Notice concerning the next meeting of the Sandgate Planning Commission will be posted on the town website and at the Town message boards during the week before the proposed meeting.