

Meeting Minutes

Local Emergency Planning Committee (LEPC) District VII
Bennington County, Vermont
July 23, 2015 from 6:00 pm to 8:00 pm
Manchester Public Safety Building
6041 Main St.
Manchester, VT 05255

| Attendees | |
|-------------------|----------------------------------|
| Name | Affiliation |
| Allison Langsdale | BCRC |
| Andy Reed | Manchester Fire Department |
| Bill Levine | Stamford EMD |
| Dan Zimmer | Bennington County Mutual Aid |
| Keith Squires | LEPC Chair/Arlington EMD |
| Ed Harrington | North Bennington Fire Department |
| Forest Weyen | Bennington Rescue Squad |
| John Gagnon | Red Cross |
| Lissa Stark | Winhall Town Administrator |
| Millie Dunn | Manchester Health Services |
| Richard Cogliano | VT DEMHS |
| Robin Greene | Interfaith |
| Shelia Lawrence | Town of Stamford |
| Steven Schlosser | VT Department of Health |
| Terri Nebraska | Manchester Health Services |

Introduction:

Keith Squires started the meeting at 6:15pm with introductions.

Meeting Minutes:

Since the April meeting did not have enough members for a quorum, and unable to approve the January 29 meeting minutes, Keith asked if we could approve the minutes at this meeting. A motion to accept the minutes was made by Bill Levine, Millie Dunn seconded. Ed Harrington abstained from the vote.

Treasurer's Report:

Keith informed the group that Lloyd Dean has stepped down from the role of Treasurer and did not send a treasurers report to go over at this meeting.

Keith also said that the BCRC needs to be reimbursed for the food and drinks for this evening. Dan Zimmer made a motion to approve the \$164.98 to reimburse the BCRC, Sheila Lawrence seconded.

Next, Keith went over the first invoice (of two) for the agreement between the BCRC and the LEPC 7, for the support work they provide to the LEPC. The total agreement for the year is \$1,560. This invoice is for \$1,413.43. A motion was made by Ed Harrington to pay the BCRC, Bill Levine seconded it, and all were in favor.

Election of Officers:

Lloyd has stepped down from the Treasurer position.

Robin Greene made a nomination for Lissa Stark to become Treasurer and for Dan Zimmer to become Vice Chair and for Keith Squires to remain the Chair. Ed Harrington made the motion, Millie Dunn seconded, and all were in favor.

Vigilant Guard Presentation:

Rich began his presentation on the exercise and talked about what is needed for organizations to participate.

For a local community, two people need to participate – participation means attending meetings and tabletop exercises to evaluate procedures. They also need to decide what it is that communities want to get out of this. DEMHS will figure out when to best fit the community in to play but the community can decide what part of the exercise fits the community best. The two people would also be working behind the scenes to help the community during the exercise. Rich also mentioned that it is okay if no one has ever participated in an exercise before, DEMHS is here to help communities the whole way through.

DEMHS Report:

Rich said he will have the monthly LEPC report out next week. Updates: Director Joe Flynn has been made commissioner and Rob Schell Deputy Director and is acting Director. Rich then mentioned that there are many trainings going on all over the state.

Agency Reports:

North Bennington FD – Ed Harrington: nothing to report.

Bennington County Mutual Aid – Dan Zimmer: The 911 system will change the answering points on September 15 and relocate to Williston from the Northeast Kingdom, and to Rockingham from Rutland. Then Dan discussed trainings coming up on October 17 and 18. Firefighter 1 is being held in Manchester on September 9, it's a 180-hour program (through May), they have a good turnout so far with 16 people enrolled. Flashover training is coming up. State Hazmat Team have sublet their decontamination unit and is working with Bennington's Decon Unit to keep people trained.

VT Dept. of Health – Steve Schlosser: Recently attending Civil Air Patrol meetings at the airport in Bennington and has been working with them on POD drop planning. In addition, they can transmit communications when communication systems are down. They fly out of the Bennington Airport.

Upcoming POD exercise needs volunteers before the Vigilant Guard exercise, this will be during March at the Manchester Riley Rink.

Steve also discussed the concert coming up in Pownal and talked about emergency preparedness.

Bennington Rescue Squad – Forest Weyen: The state is getting ready to release new statewide EMS protocols.

Manchester Health – Millie Dunn: Nothing to report.

Interfaith – Robin Greene: Nothing to report.

Stamford – Bill Levine and Sheila Lawrence: Talked about VDART and the recent LEPC 6 meeting, and the new template that WRPC and the state is working on. Allison mentioned that the template will be in additional appendix in the LEOP and it is in its final stages of revisions. Once finalized, Allison will email out the document to EMDs and towns.

Adjourn: The meeting ended at 8:00pm.