

Approved 09/18/13

Planning Commission / Zoning Board Minutes – August 21, 2013

1. 6:42 PM: Call to Order by Judy Boehlert
2. Members present: Judy Boehlert, Chair & Acting Clerk, Suzy DePeyster, Jean Eisenhart, Alternate, Mike Mazzola, potential member and John LaVecchia, Zoning Administrator

Members absent: Pat Hall, Lisa Robinson

Guests present: Adair Rowland

3. Minutes of July 24, 2013; Review deferred to 9/18/13 as quorum of attendees was not present
4. Zoning Administrator's Report: John reported issuing no new permits.
5. Tudor/Kauffman Boundary Line Adjustment/Subdivision Hearing continuation: John reported meeting with Matt Tudor to review map changes needed; Dave Mance will make the changes in time for the 9/18/13 meeting. These changes will supersede the hand written deed and will eliminate the two parcels that were each less than the 2 acre minimum. The Hearing was continued to the September 18 meeting. John will ask Matthew Tudor (and/or Milo Tudor) and Lelia Kauffman to attend to review and agree on the new Mylar.
6. Adair & Donald Brown Rev. Trust Subdivision: Adair Brown stated that the "Site Plan & Septic System Design" was approved on 8/18/13 for lot #3. She also stated that an easement for access to Lot #3 over the existing Lot #2 access had been granted to the purchaser. She presented the revised Mylar requested at the 7/24/13 meeting. It was noted that the requested change to show Lot #1 as the property of Judy P. Boehlert, had not been made by Dave Parks. Dave had filled out the requested information for Lot #3. After discussion, the Planning Commission added a handwritten statement to Lot #1 stating, "Boundary line adjustment to Judy P. Boehlert, 7/29/08". Suzy moved to approve the map, as amended, seconded by Jean, unanimous. Judy signed and approved the map as Planning Commission chair.
7. Jean motioned to adjourn at 7:52; seconded by Suzy; unanimous.

Next Meeting: September 18, 2013

Respectfully submitted:

Judy p Boehlert, Acting Clerk