

**Sandgate Selectboard  
Minutes for Meeting of December 17, 2012**

1. The meeting was called to order at 6:30 PM
2. Present: Judy Boehlert, Tom Fierravanti, Eleanor LaCross, Don Trachte, Ed Pike. Absent: Celeste Keel; Guest – Greg Nielsen
3. December 3 minutes approved with Tom abstaining, motioned by Eleanor, seconded by Don. November 28 minutes approved unanimously, motioned by Eleanor, seconded by Don.
4. Appearances by Local Citizens and Visitors: No comments.
5. Announcements
  - a. 2013 VLCT PACIF Grants – available for safety items including security systems and equipment. Given to Eleanor for possible Highway use.
  - b. FEMA Conference Call, December 20 – Reminder to Don, if needed.
  - c. Solid Waste Management Newsletter – Will post on Sandgate website.
  - d. Boundary & Annexation Survey – Judy will respond there are no changes.
6. Treasurer's Report – Deedee Goebel
  - a. Deedee presented the November summary (5 months). Following line items were noted: Payroll taxes 61%; BCA 91%; Cemetery 94%; Summer Materials & Hauling 93%; Contract Labor 80%; Unemployment Insurance 86%; Tools & Supplies 113% (some highway charges may have been categorized incorrectly).
  - b. Judy asked Deedee to provide the following for the Town Report: 6 month YTD spending - Highway and General Fund; personnel related costs - by beginning of January
7. Road Report – Ed Pike
  - a. Current issues: No new issues.
  - b. Town Report preparation – Road Report and Comments: Eleanor and Ed were asked to prepare.
8. Old Business – Action List
  - a. Overweight Policy – deferred to 01/21/13
  - b. Street Naming Ordinance– deferred to 01/21/13
  - c. Record Management Policy– deferred to 01/21/13
  - d. Zoning Bylaw Hearing – Judy will warn for February 11, 2013.
  - e. Review of proposed budget – All line items were reviewed and additional adjustments made. Decision needed on whether new roof is needed now. Eleanor recommended Energy Audit of Town Hall – discuss at 01/07/13 meeting.
9. New Business
  - a. Judy outlined Town Meeting Preparation: Road Report; Selectboard Report; Proposed Budget; Warning; Schedule of Fixed Assets to Claire Merritt by 01/15/13. Review all reports on 01/07/13.
10. Review of bills and signing of Selectboard and Highway Orders -
11. Adjourn: motioned by Don; seconded by Eleanor; unanimous.

Next Meeting: January 7, 2013, 6:30 PM

Respectfully Submitted:

Judy P. Boehlert