


<p><b>TOWN OF SANDGATE</b> Sandgate, VT 05250</p> 	<p><b>TITLE:</b></p> <p style="text-align: center;"><b>CLASS 4 HIGHWAYS</b></p>	<p><b>Document Type:</b> Policy</p> <p><b>Document Number/ Revision:</b> 105.01</p> <p><b>Original Issue:</b> 02/17/2003</p> <p><b>Reissue:</b> 12/06/2010</p>
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**Section I. Purpose:** To describe policies regarding Class 4 highways.

**Section II. General Maintenance:**

Any landowner with property adjacent to a Fourth Class Town Highway wishing to perform or arrange for the performance of maintenance work on a Fourth Class Highway, Trail, or unclassified Trail must make a written request to the Selectboard prior to commencing with any work. The written request should contain drawings and descriptions of the work to be done. Make sure that the Selectboard is given enough advance warning to meet with the Road Commissioner and develop a plan. No work can commence without a signed agreement from the Selectboard. The landowner shall bear all costs associated with said fourth class road/trail project.

Before commencing work, the landowner shall agree to sign and deliver to the town clerk, a letter in which they promise to assure that all the requirements for signage, work safety, and public safety required by law or reasonable prudence will be adhered to in connection with the work, that the road work will be done in accordance with specifications established by the Selectboard in conjunction with the Road Commissioner and agree to indemnify the town and its agents for any and all damage, loss or claim associated with this work.

When the job is finished, the Selectboard has to be notified in writing so that it can arrange for inspection and approval of the work.

**Section III. Summer Maintenance:**

The Road Commissioner will annually inspect Fourth Class Town Highways that have, as of the date of this policy adoption, at least one year round resident. He will evaluate them and as time permits will perform minimal maintenance. Resident input shall be considered. This maintenance shall not constitute improvements or upgrades.

**Section IV. Winter Maintenance:**

The town shall not provide any winter maintenance on Fourth Class Town Highways or Trails. Plowing by private parties can only be done with the prior written permission of the Selectboard.

**Section V. Fourth Class Town Highway and Trail Changes of Classification:**

It is the policy of the Selectboard to discourage the reclassification and/or upgrading of Fourth Class Roads and Trails. However, it is the right of a landowner to request changes in road status. The Selectboard, if so asked, will follow the procedure set out in Title 19, VSA, Sections 708-716.

**Revision History:**

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105.00	02/17/2003	Approved by the Selectboard; original issue
105.01	12/06/2010	Reformatted with no change in content. Approved by Selectboard..