

APPROVED 1/23/12

Copies of the Agenda for the meeting of January 2, 2012 were available to all who were present prior to the meeting being called to order.

**Sandgate Selectboard  
Minutes for Meeting of January 2, 2012**

1. **Call to Order:** The Meeting was called to order at 6:34 PM by Mr. Trachte.
2. **Selectboard members present:** Don Trachte, Chair; Judy Boehlert, Vice Chair; Betsy LaVecchia; Lee Arrington, Selectboard Assistant. **Selectboard Member Present by Speakerphone:** Tom Fierravanti.
3. **Approve outstanding minutes from December 19, 2011.** Ms. Boehlert moved to approve the minutes from December 19, 2011 as written and the motion was seconded by Mr. Fierravanti and unanimously agreed.
4. **Appearances by Local Citizens and Visitors:** None.
5. **Announcements:**
  - a. Discuss Notice regarding the election of an interim Selectboard member to be posted on the bulletin boards throughout Sandgate. Ms. Boehlert will print the Notices on colored paper to solicit attention and post tomorrow.
6. **Reports:**
  - a. Treasurer's Report: None.
  - b. Highway Report: None.
7. **New Business:**
  - a. 2012-2013 Budgeting Process: Discuss need to complete the budget by January 16, 2012 and go through the entire budget again. Discuss the need to know which line items are roll-over funds in order to budget accordingly and the need to contact the Treasurer to obtain a list of actual balances for all roll over accounts. The following is a summary of additional notes and changes made in the second round of the budgeting process:

Auditor's Salaries - Ms. Boehlert to contact and get more information.

Zoning Administrator Salary & Expenses - Discuss with Treasurer.

Postage Expense - Increase by \$200.

Record Restoration Expense - Discuss with Town Clerk.

Town Report Expense - Discuss with Claire Merritt.

Animal Control - Increase by \$200  
BCA Meetings/ Appeals Hearings - Decrease by \$200  
Cemetery - Discuss spike in maintenance costs, conflict of interest and the need to discuss policy of going over the budget with the Cemetery Commission.  
Appropriations Request History Report was distributed and reviewed by the Selectboard. All stay as is except  
Arlington Rescue Squad - Increase by \$500  
Bennington Coalition for the Homeless - Increase by \$100  
BROC - Increase by \$37  
Martha Canfield Library - Increase by \$500  
Southwestern Vermont Council on Aging - Increase by \$100.

Contract Labor - Increase by \$1,000  
Miscellaneous Expenses - Increase by \$500  
Fuel and Oil - Increase by \$6,000  
Bridge/Culvert Program - Increase by \$5,000  
Guard Rails - Increase by \$1,000 for repair needed on West Sandgate Road.

Discuss finalizing the budget and schedule a Special Meeting for January 6, 2012 at 6:00 PM.

**8. Old Business:**

a. Review of action item list: None.

**9. Review of Bills and Signing of Selectboard and Highway Orders:** Selectboard members reviewed and signed the orders presented by Mr. Trachte.

**10. Adjourn:** Ms. Boehlert moved to adjourn the meeting at 8:40 PM. The motion was seconded by Ms. LaVecchia and unanimously agreed.

**11. Next Meeting:** January 16, 2012 at 6:30 PM.

**Respectfully submitted,**

**Lee Arrington, Selectboard Assistant**